

**BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
LEGISLATIVE SESSION 2021**

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*Issued: March 4, 2021  
Work Session: March 9, 2021  
Legislative Day No. 6: March 15, 2021*

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*The accompanying notes are  
compiled from unaudited  
information provided by  
the Administration and  
other sources.*



OFFICE OF THE COUNTY AUDITOR

**BALTIMORE COUNTY COUNCIL**

**March 15, 2021**

**NOTES TO THE AGENDA**

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**AGENDA  
BALTIMORE COUNTY COUNCIL  
LEGISLATIVE SESSION 2021, LEGISLATIVE DAY NO. 6  
MARCH 15, 2021 6:00 P.M.**

CEB = CURRENT EXPENSE BUDGET  
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

**Page**

**CALL OF BILLS FOR FINAL READING AND VOTE**

**D'ANDREA WALKER, ACTING DIRECTOR, DEPARTMENT OF PUBLIC WORKS**

- 1 Bill 12-21 – Mr. Jones(By Req.) – Food Service Facilities – Grease Interceptors

**APPROVAL OF FISCAL MATTERS/CONTRACTS**

**JOANNE RUND, CHIEF, FIRE DEPARTMENT**

- 3 1. Contract – Facets Consulting, LLC – Evaluating/consulting services – fire service-FD

**TIM SHERIDAN, COURT ADMINISTRATOR, CIRCUIT COURT**

- 6 2. Amendment #2 to Contract – State of Maryland – The University System of MD-Court Psychiatrist's Office-CC

**AMY GROSSI, REAL ESTATE COMPLIANCE**

- 9 3. Contract of Sale – Mark and Tamara Cyzyk – Parcel – 322 Worthington Road, 21286 – Open Space-REC  
12 4. Contract of Sale – Warren and Stennis Bierman – Parcel – New Gerst Lane, 21128 – Open Space-REC

**MISCELLANEOUS BUSINESS**

**COUNCIL**

- 16 1. Correspondence - (a)(13) - Non-Competitive Awards (February 10, 2021)  
2. Appointment – Mr. Jones(By Req.) – Baltimore County Design Review Panel – Rajendra (Raj) Sharma  
3. Reappointment – Mr. Jones(By Req.) – Baltimore County Design Review Panel – Donald Kann  
4. Reappointment – Mr. Jones(By Req.) – Baltimore County Design Review Panel – Matt Renauld

**Bill 12-21****Council District(s) All**

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**Mr. Jones (By Req.)**

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**Department of Public Works**

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**Food Service Facilities – Grease Interceptors**

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Bill 12-21 revises Article 20, Title 5 of the County Code to shift enforcement of maintenance requirements for grease interceptors from the Department of Health and Human Services to the Department of Public Works. Specifically, Bill 12-21 requires certain food service facilities to install grease interceptors to trap free-floating oil and grease (FOG) for the proper handling of wastewater containing FOG as deemed necessary by the Engineer, who is defined as the Director of the Department of Public Works (DPW) or their designated representative. “Free-floating oil” means the oil which can be removed in adequate facilities by gravity separation. “Grease” means fats, greases, or oils of an animal or vegetable nature extractable from wastewater in accordance with standard methods and includes any substance such as a vegetable, animal, or other product that is used in, or is a by-product of, the cooking or food preparation process and that turns or may turn viscous or solidifies with a change in temperature or other conditions. A “grease interceptor” is a plumbing appurtenance that is installed in the sanitary drainage system to intercept FOG or grease waste from wastewater discharges.

Restaurant and food service kitchens produce FOG, which can collect in the drain lines from sinks, dishwashers, and cooking equipment. If not removed, the FOG can clump and cause pipe blockages. Large amounts of oil from food preparation in restaurants can overwhelm a septic tank or treatment facility, causing release of untreated sewage into the environment. In a 2004 report to Congress, the EPA determined that sewer pipe blockages are the leading cause of sewer overflows, and grease is the primary cause of sewer blockages.

A grease interceptor required under Bill 12-21 must comply with the latest edition of the National Standard Plumbing Code and be located in a manner that is readily and easily accessible for cleaning and inspection. As part of normal maintenance, the food service facility is responsible for the proper removal and disposal by appropriate means of intercepted FOG and must maintain

records of the dates and means of cleaning and disposal of the intercepted FOG; the records must be available for review during normal business hours.

DPW advised that currently the Environmental Health Services (EHS) section of the Department of Health and Human Services is the County's enforcement authority for grease abatement, with DPW assisting EHS by conducting grease interceptor inspections and providing reports to EHS for enforcement; the changes proposed by this legislation will enable DPW to assume enforcement functions. DPW further advised that it does not anticipate a fiscal impact associated with this legislation.

With the affirmative vote of a majority of the County Council, Bill 12-21 will take effect 45 days after the date of enactment.

FM-1 (Contract)

Council District(s) All


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**Fire Department**


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**Evaluating/Consulting Services – Fire Service**


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The Administration is requesting approval of a contract with FACETS Consulting, LLP to provide a comprehensive administrative and operational analysis of the Fire Department's processes and procedures. The contract commences upon Council approval, continues for 1 year, and may be extended an additional 180 days. Compensation may not exceed \$134,679 for the entire 1-year and 6-month term, including the extension period. See Exhibit A.

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**Fiscal Summary**

<b>Funding Source</b>	<b>Maximum Compensation</b>	<b>Notes</b>
<b>County</b> <sup>(1)</sup>	\$ 134,679	(1) General Fund Operating Budget.
<b>State</b>	--	(2) Maximum compensation for the entire 1-year and 6-month term, including the extension period.
<b>Federal</b>	--	
<b>Other</b>	--	
<b>Total</b>	<u>\$ 134,679</u> <sup>(2)</sup>	

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**Analysis**

The contractor will conduct a comprehensive administrative and operational analysis of the Fire Department, the result of which will include a report on the current state of the Department, forecasted demands, and recommended strategies to meet the future needs of the Department and the County's residents. The Department advised that the study will include both the County's career stations (25) and volunteer companies (29).

The analysis will be conducted in three phases, as follows:

- Phase I – Project Kick Off - to include a conference call, preliminary data request, and an onsite meeting, assessment, and stakeholder interviews;

- Phase II – System Analysis - to include 1) a workload analysis of fire and EMS services, including a review of previous studies and reports, adopted Standards of Cover benchmarks and related policies, and an examination of performance data, and 2) a management and staffing analysis of the strengths and weaknesses of the Department's management approach, staffing levels, and methods with areas of focus to include recruitment and retention; diversity, equity, and inclusion; discipline; wellness and physical ability; training; promotional practices; effectiveness of method of operation; and unit availability; and
- Phase III – Preliminary Findings, Draft and Final Reports, and Presentation - to include 1) a comprehensive draft report including baseline performance, impact of key findings, short- and long-term service levels, service delivery options, staffing efficiency, management assessment, and potential barriers to implementation of recommendations, and 2) a final plan, including a hard copy report and an on-site presentation.

The contract provides the following fee schedule of estimated costs totaling \$134,679: consultants' time (\$121,036), travel expenses (\$10,633), and miscellaneous expenses (\$3,010).

The contract commences upon Council approval, continues for 1 year, and may be extended an additional 180 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed \$134,679 for the entire 1-year and 6-month term, including the extension period. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process from three proposals received. The Department advised that the County negotiated the final price after selecting the contractor based on qualifications and experience. According to the bid documents, there was not an M/WBE participation requirement.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

## Executive Summary

The Baltimore County Fire Department has bid and retained a third party to conduct an analysis of our strengths and weaknesses as a Department whole as set forth by the County Executive.

The purpose of this contract is to have an independent party evaluate our processes and procedures and to provide detailed assessments of each division with suggestions for improvements. This is at a contracted cost of \$134,679.00.

The scope of study will include both career and volunteer companies and include the following overall analysis: Community Risk Assessment, Deployment, Resources, Management, Staffing, Education and Training, Funding and Budget comparisons, Facilities evaluations, ISO and compliance with safety consensus.

In addition the third party will review the employee health and wellness effort, the Volunteer system as a whole, and review all future, jurisdictional and best practices comparisons. Including the Community outreach to the citizen public safety services provided and support services.

The third party will evaluate the dispatch procedure and special operations to include technical rescue, hazmat and swiftwater recommendations for the future.

Lastly, the EMS service, equipment replacement plan, current labor agreement, service fees being collected, technology and data management and hiring and promotional processes reviewed and recommendations presented.

Prepared by: Fire Department



**FM-2 (2<sup>nd</sup> Amendment to Lease)****Council District(s) 5****Circuit Court****State of Maryland – The University System of MD – Court Psychiatrist’s Office**

The Administration is requesting approval of a second amendment to a lease agreement with the State of Maryland for the use of the University System of Maryland on behalf of its constituent institution, Towson University (TU) to continue leasing 1,680 sq. ft. of space at 401 Washington Avenue in Towson for the Circuit Court’s Court Psychiatrist’s Office. The Court advised that TU purchased the office space in December 2019, and opted to amend the current lease, which expires March 31, 2021. The amendment, which commences April 1, 2021, extends the current lease by five years (through March 31, 2026). The estimated cost for the additional 5-year period totals \$149,868, excluding additional rent costs for building expenses, insurance, taxes, and utilities, of which the County’s pro-rata share is 1.53% and are not currently estimable. The estimated cost for the entire approximate 16-year term totals \$431,234, excluding the aforementioned additional rent costs. See Exhibit A.

**Fiscal Summary**

<b>Funding Source</b>	<b>Lease Amendment</b>	<b>Current Total Compensation</b>	<b>Amended Total Compensation</b>
<b>County</b> <sup>(1)</sup>	\$ 149,868	\$ 281,366	\$ 431,234
<b>State</b>	--	--	--
<b>Federal</b>	--	--	--
<b>Other</b>	--	--	--
<b>Total</b>	\$ 149,868 <sup>(2)</sup>	\$ 281,366	\$ 431,234 <sup>(3)</sup>

<sup>(1)</sup> General Fund Operating Budget.

<sup>(2)</sup> Estimated compensation for the additional 5-year term (including a 2.5% annual rent increase and excluding additional rent costs for building expenses, insurance, taxes, and utilities, of which the County’s pro-rata share is 1.53% and the Court advised is not currently estimable.

<sup>(3)</sup> Estimated compensation for the entire approximate 16-year term, including the additional 5-year term, excluding additional rent costs for building expenses, insurance, taxes, and utilities, of which the County’s pro-rata share is 1.53%.

### Analysis

On June 7, 2010, the Council approved a 5-year lease agreement with one 5-year renewal option (that commenced July 1, 2010) with 401 Associates, LLC to lease approximately 1,680 sq. ft. of office space at 401 Washington Avenue in Towson for the Circuit Court's Court Psychiatrist's Office. The Court had previously advised that this location was selected based on its proximity to the Circuit Court and to the Towson complex of government offices. The estimated cost for the entire 10-year term totaled \$272,914, based on a 2.5% annual rent increase and excluding the County's pro-rata share (1.53%) of additional taxes, assessments, insurance, building expenses (e.g., snow and trash removal, cleaning, maintenance, management fees), and utilities.

On March 31, 2015, the Administration approved the first amendment to the lease whereby the County exercised its 5-year renewal optional beginning July 1, 2015 (through June 30, 2020), and modified the base annual rent from \$26,889 to \$25,200 beginning July 1, 2015. In December 2019, 401 Associates, LLC sold the building to the State of Maryland for the use of the University System of Maryland on behalf of its constituent institution, Towson University (TU). In a letter agreement dated June 25, 2020, TU agreed to extend the term of the County's lease until December 31, 2020. In a second letter agreement dated December 9, 2020, TU agreed to further extend the term of the lease until March 31, 2021 to enable the parties to execute a lease amendment and extension, with continued monthly rent payments of \$2,318 (based on the current annual cost of \$27,816).

The proposed second amendment to the lease, which commences April 1, 2021, extends the current approximate 11-year term by an additional 5 years through March 31, 2026. The amendment also modifies (increases) the current annual rent by 2.5%, from \$27,816 to \$28,512 (\$2,376 per month), beginning April 1, 2021. The estimated cost for the additional 5-year term totals \$149,868, excluding the County's pro-rata share (1.53%) of the additional costs, which the Court advised are not currently estimable. The estimated cost for the entire approximate 16-year term of the lease totals \$431,234, excluding the County's pro-rata share of the additional costs. The proposed amendment also deletes the option for renewals as well as the termination clause (which the Court and Law Office deemed no longer necessary) and provides for several other technical changes. All other terms and conditions remain the same.

County Charter, Section 715, requires Council approval for leases of real or leasehold property in excess of \$25,000 in the aggregate.

## Executive Summary

The Circuit Court for Baltimore County has a Court Psychiatrist's Office. The Office consists of three doctors, a social worker and two staff members. The office handles criminal and juvenile cases from the Circuit Court requiring a psychiatric or psychological review of a party. The office also handles some domestic cases involving child custody where mental issues are alleged.

In July of 2010, the Court through the County Administrative Office first entered into a lease for office space for the Court Psychiatrist's Office in 401 Washington Avenue, Towson Maryland 21204. The lease payment is made to the landlord by the County and charged to the Circuit Court's general fund. Every budget for the Circuit Court since 2010 has included funding for the payment of the lease. The total payment for FY 20 is approximately \$27,000.

In 2019, Towson University purchased the building where we lease space and our lease continued until the first five –year renewal term ended on June 30, 2020. Thereafter, we continued in a holdover status so the parties could negotiate. The new owner/landlord opted to amend the 2010 lease rather than enter into a new lease. Accordingly, we are seeking County Council for a Second Amendment to Lease that reflects another five-year term beginning April 2021.

Prepared By: Circuit Court

FM-3 (Contract)

Council District(s) 5

**Department of Permits, Approvals and Inspections**

**Parcel – 322 Worthington Road, 21286 – Open Space**

The Administration is requesting approval of a contract to acquire property totaling approximately 0.23 acre for \$344,000 to be used for passive open space. Mark D. Cyzyk and Tamara A. Cyzyk currently own the property, which is located at 322 Worthington Road in Towson. The property is zoned DR-5.5 (Density Residential – 5.5 units/acre). See Exhibit A.

**Fiscal Summary**

<b>Funding Source</b>	<b>Purchase Price</b>	<b>Notes</b>
<b>County</b>	--	<sup>(1)</sup> Program Open Space funds.
<b>State <sup>(1)</sup></b>	\$ 344,000	
<b>Federal</b>	--	
<b>Other</b>	--	
<b>Total</b>	<u>\$ 344,000</u>	

**Analysis**

The Department advised that two appraisals were obtained pursuant to Program Open Space (POS) policy for review by the Maryland Department of Natural Resources (DNR): one by Burleson Appraisal Services in November 2020, recommending \$350,000, and one by Everett Benfield Advisors in December 2020, recommending \$330,000. The Department advised that upon review of the appraisals and comparable sales, and negotiations with the property owners, \$344,000 was used as the settlement price. The Department further advised that the County will be reimbursed with POS funds for this purchase.

The approximate 0.23-acre property to be acquired is improved with a detached 1-story residential dwelling, a small asphalt-paved parking area with a detached two-car carport shared with the adjacent property, and a portion of an access drive and a wooden bridge that runs over a sanitary sewer right-of-way, and is located at the terminus of Worthington Road, north of Stevenson Lane, in Towson. The contract states that the County will raze and remove all buildings and improvements (except the carport and bridge, per the Department); the Department advised that the costs and the timeframe for the work have not been determined. The contract also states that the seller is responsible for removing trash, debris, and personal property and for razing any and all fencing and obstructions; should the seller fail to do so, the purchase price of the property may be adjusted to reflect the County's cost for the removal. The Department advised that the County intends to use the property for a park, as the property is located along the informal community Six Bridges Trail, which links multiple public sites in the Towson area. The Department further advised that there is presently no design or development funding budgeted.

The Department advised that this proposed acquisition is the only planned acquisition for this project, although it is presently negotiating to purchase the adjoining property. As of February 22, 2021, \$197 has been expended for this project.

FM-4 on the agenda is a contract to acquire property in Perry Hall totaling approximately 22.3 acres for \$3,070,000 to be used for passive open space.

County Charter, Section 715, requires Council approval of real property acquisitions where the purchase price exceeds \$5,000.

## Executive Summary

PROGRAM TITLE: 322 Worthington Road

PROJECT NO.: 212-0601-0866

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Mark D. Cyzyk and Tamara A. Cyzyk

LOCATION: 322 Worthington Road  
Towson, Maryland 21286

CONSIDERATION: \$344,000

PURPOSE OF PROJECT: This contract is for the purchase of 322 Worthington Road, Towson, MD 21286, on tax map 70, comprising 0.23 acres, more or less (the "Property"). Tax ID no. 0916160940. Two outside consultant appraisals were obtained, pursuant to Program Open Space policy. The land will be maintained as open space.

LIMITS OF PROJECT: 322 Worthington Road

Prepared by: Department of Permits, Approvals & Inspections

FM-4 (Contract)

Council District(s) 5

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**Department of Permits, Approvals and Inspections**

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**Parcel – New Gerst Lane, 21128 – Open Space**

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The Administration is requesting approval of a contract to acquire property totaling approximately 22.3 acres for \$3,070,000 to be used for passive open space. Warren Robert Bierman and Stennis Bonita Bierman currently own the property, which is located northeasterly of New Gerst Lane in Perry Hall. The property is zoned DR-2 (Density Residential – 2 units/acre) and DR-3.5H (Density Residential – 3.5 units/acre, Honeygo Area). See Exhibit A.

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**Fiscal Summary**

<b>Funding Source</b>	<b>Purchase Price</b>	<b>Notes</b>
<b>County</b>	--	<sup>(1)</sup> Program Open Space funds.
<b>State <sup>(1)</sup></b>	\$ 3,070,000	
<b>Federal</b>	--	
<b>Other</b>	--	
<b>Total</b>	<u>\$ 3,070,000</u>	

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**Analysis**

The Department advised that two appraisals were obtained pursuant to Program Open Space (POS) policy for review by the Maryland Department of Natural Resources (DNR): one by Treffer Appraisal Group, LLC effective January 2020, recommending \$2,940,000, and one by Everett Benfield Advisors in January 2021, recommending \$3,200,000. The Department further advised that the average of the two appraised values (\$3,070,000) was used as the settlement price. The Department advised that the County will be reimbursed with POS funds.

The approximate 22.3-acre property to be acquired consists of four parcels of land improved with two dwellings, an old community hall/residence, and two barns, and is located on the east side of Gerst Road, north of New Gerst Lane, in Perry Hall. According to the appraisals, all of the structures on the property are vacant and considered to be in poor condition. The contract states that the County will raze and remove all buildings and improvements; the Department advised that the costs and the timeframe for the work have not been determined. The contract also states that the seller is responsible for removing trash, debris, and personal property, and for razing any and all fencing and obstructions; should the seller fail to do so, the purchase price of the property may be adjusted to reflect the County's cost for the removal. The Department further advised that the County intends to use the property for a park; the nature of potential park development will be determined in the future, and there is presently no design or development funding budgeted for the site.

The Department advised that this proposed acquisition is the only planned acquisition for this project. As of February 22, 2021, \$12,739 has been expended for this project.

FM-3 on the agenda is a contract to acquire property in Towson totaling approximately 0.23 acre for \$344,000 to be used for a park.

County Charter, Section 715, requires Council approval of real property acquisitions where the purchase price exceeds \$5,000.



## Executive Summary

PROGRAM TITLE: New Gerst Lane

PROJECT NO.: 212-0601-0778

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Warren Robert Bierman and Stennis Bonita Bierman

LOCATION: New Gerst Lane  
Perry Hall, Maryland 21128

CONSIDERATION: \$3,070,000

PURPOSE OF PROJECT: This contract is for the purchase of parcels 224, 221 and all that portion of 663, northeasterly of New Gerst Lane, on tax map 72, comprising 22.300 acres, more or less (the "Property"). Tax ID nos. 2500009711, 1102038020, 1107015476 and a portion of 1107015827. Two outside consultant appraisals were obtained, pursuant to Program Open Space policy. The land will be maintained as open space.

LIMITS OF PROJECT: New Gerst Lane, Perry Hall

Prepared by: Department of Permits, Approvals & Inspections

BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
APPENDIX A

**BALTIMORE COUNTY, MARYLAND  
INTER-OFFICE CORRESPONDENCE**

MB-1(a)

**TO:** Administrative Officer **DATE:** 2/10/21  
**FROM:** Edward P. Blades, Director **COUNCIL MEETING**  
**DATE:** 3/15/21  
**SUBJECT:** Public Recordation of Announcement  
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Award Document

**MA 4417**      MicroAutomation, Inc. – Software License, Maintenance/Support, 911 Training

This Master Agreement provides for the annual software licensing, maintenance and support for the 911 Training Module from MicroAutomation. Since the 911 Center intends to use this software on a continuous basis for the foreseeable future, the 911 Center must purchase the software support from MicroAutomation, which is the sole source provider of software support for this proprietary 911 Training Software System.

If the 911 Center loses software support on this training software, then the 911 Center would be unable to correct any software issues that might arise with this proprietary software product. If this were to occur, 911 training could be critically impacted, as a reversion to the prior, non-automated system would affect the training cycle, thereby increasing the time required for 911 trainees to gain the required 911 call-taking skills. This is especially critical if the 911 Center has a number of vacancies, and the 911 trainees are delayed in their transition from training status to full performance status as required for the 911 Operations Area.

Estimated Award Total: \$56,085.79  
Award Date: 2/9/21

**PO 14994**      Spiniello Companies – Emergency Water Repair on Roosevelt St

A 6" water main break on Roosevelt Street, just off of York Road, occurred on 10/11/20 and caused massive sinkholes which in turn caused 40'-50' of the road to collapse and additional damage to the water and sanitary sewer system in the area.

Spiniello responded to the emergency call to set up bypass on the broken sanitary sewer system and plan the sanitary sewer repairs through their On Call Construction contract with Utilities. While on site, they set up a bypass for the water system and returned temporary water and sewer service to the ten affected homes and a laundromat. Baltimore County Engineering and Utilities staff investigated the project during the sewer repairs and found that there had been four other water breaks on the same street in recent years. Inspection of the exposed water pipe showed deterioration that will lead to similar pipeline failures in the near future. Spiniello already had equipment and crews on site from their work on the sewer repair and had an active water bypass running, providing active service to those affected by the break, therefore it was deemed to be in the best interest of the County to have Spiniello perform the work to avoid delays and additional costs associated with another

contractor's mobilization and setup/breakdown of water bypass in order to expedite the completion of the project and reopen the road.

Award Total: \$420,000.00

Award Date: 2/5/21

PO 13814-4 Armed Security, Inc. dba Butler Security – Guards, Armed, Food Distribution Sites, COVID-19

This order is for the purchase of armed security services through Armed Security, Inc. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The security services purchased through this order will be utilized weekly at food distribution sites as part of the County's Grocery Drive-And-Go food distribution initiative during the COVID-19 pandemic.

Version 1 of the Purchase Order was issued on April 23, 2020, and reported to Council as a non-competitive procurement totaling \$38,400.00. Version 2 of the Purchase Order was issued on June 16, 2020 to change the funding source with no increase to the amount. Version 3 of the Purchase Order was issued on October 20, 2020 to extend the date to 12/30/2020 and encumber additional funds in the amount of \$40,000.00. The service will continue through June 30, 2021 results in a \$150,000.00 increase to Purchase Order 13814 and is once again being reported to Council, to document the revised overall spend.

Additional Award Total: \$190,000.00

Award Date: 2/8/21

PO 15163 Worldwide Distributors, Inc dba Elighting – Mask, Surgical, Level 3, BCPS, COVID-19

This order is for the purchase of disposable surgical masks through Worldwide Distributors, Inc. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The masks procured through this order will be distributed to the Baltimore County Public Schools, as part of the schools system's reopening efforts during the COVID-19 pandemic.

Award Total: \$72,000.00

Award Date: 2/9/21

PO 15162 Cintas Corporation No. 2 – Sanitizer, Hand, Gel, Gallon Container, BCPS, COVID-19

This order is for the purchase of hand sanitizer through Cintas Corporation No. 2. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The hand sanitizer procured through this order will be distributed to the Baltimore County Public Schools, as part of the schools system's reopening efforts during the COVID-19 pandemic.

Award Total: \$1,122,800.00

Award Date: 2/9/21

- PO 15164 McKesson Medical-Surgical Government Solutions, LLC dba Formerly Moore Medical, LLC  
– Safety Needles, COVID-19

This order is for the purchase of Safety needles through McKesson Medical-Surgical Government Solutions, LLC. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The safety needles procured through this order will be distributed to the Baltimore County Health Department for the vaccination clinics during the COVID-19 pandemic.

Award Total: \$30,760.00  
Award Date: 2/9/21

- PO 15166 MD PPE, LLC dba PPE USA – Glove, Nitrile, PPE, BCPS

This order is for the purchase of disposable Nitrate Gloves through MD PPE, LLC. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The nitrate gloves procured through this order will be distributed to the Baltimore County Public Schools, as part of the schools system's reopening efforts during the COVID-19 pandemic.

Award Total: \$25,740.00  
Award Date: 2/9/21

- PO 15167-2 WB Mason Company, Inc. – Clear Masks, BCPS, COVID-19

This order is for the purchase of clear masks through WB Mason Company, Inc. As detailed in the Emergency Justification, signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The masks procured through this order will be used by Baltimore County Public Schools, as part of the schools system's reopening efforts during the COVID-19 pandemic.

Award Total: \$390,195.00  
Award Date: 2/9/21

- PO13894-12 Compass Group USA dba Chartwells Dining Services – Meal, Boxed, Homeless Outreach, COVID-19

This order is for the purchase of boxed meals through Compass Group, USA. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The boxed meals purchased through this order will be distributed through the Housing Office's homeless outreach efforts during the COVID-19 pandemic.

Versions 1-11 of the Purchase Order were issued between May 11, 2020 and January 11, 2021, with an estimated compensation cap of \$63,000.00. Versions 9 through 11 of the Purchase Order were previously reported to Council, to document a non-competitive procurement exceeding \$25,000.00 in value.

As a result of many clients being housed in hotels without an onsite restaurant, the volume of purchases through this Purchase Order has increased. Therefore, version 12 of the

Purchase Order has been issued to encumber an additional \$20,000.00 for anticipated meal purchases through March 31, 2021. The Purchase Order is once again being reported to Council to document the \$20,000.00 increase, and revised total estimated spend.

Additional Award Total: \$20,000.00  
Award Date: 2/11/21

PO 15161 Franklin Miller, Inc. – Sewage Grinder and Manhole for Detention Center

The existing influent grinder is too small for the increase in flow from the Detention Center and the current manhole where the grinder is installed does not allow laminar flow to the grinder. This causes debris to build up in the manhole and it doesn't push the debris into the grinder. Franklin Miller is the only company that can provide the grinder and prefabricated manhole for their grinder to fit into.

If Franklin Miller influent grinder and prefabricated manhole were unavailable or unattainable, another grinder manufacturer would have to be used. A new manhole would have to be installed so another manufacturers grinder could be installed, this would require a bypass. The Influent grinder at the Baltimore County Detention Center is necessary to keep large debris from choking downstream gravity line causing backups into businesses and homes. The resulting overflow would create an unsafe environment and a potential health hazard to the general public.

Award Total: \$95,517.00  
Award Date: 2/12/21

PO 15194 Worldwide Distributors, Inc. dba Elighting – Gown, Medical, Level 2, BCPS, COVID-19

This order is for the purchase of Level 2 Medical Gowns through Worldwide Distributors, Inc. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The gowns purchased through this order will be utilized by the Baltimore County Public Schools, during the COVID-19 pandemic.

Award Total: \$245,180.00  
Award Date: 2/12/21

PO 14350-3 Sean T Caine dba Caine Communications, LLC – Consultant Services, Media Campaign, COVID-19

This Purchase Order provides for communication consulting services through Caine Communications, LLC. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The Contractor shall assist in the development of a comprehensive marketing and advertising campaign designed to promote public safety awareness associated with the COVID-19 virus.

Version 1 of the Purchase Order was issued on July 28, 2020, and reported to Council as a non-competitive procurement totaling \$500,000.00. Version 2 of the Purchase Order was issued on December 14, 2020 to encumber an additional \$250,000.00 to expand the media campaign, to prevent further spread of the virus and flu by targeting demographics with the highest positivity rates. Version 2 of the order is \$250,000.00 increase.

On February 6, 2021, the Purchasing Division was advised of the Administration's desire to expand the media campaign, to promote public health and safety by educating residents about the efficacy and availability of the COVID-19 vaccine that prevents the virus. The campaign expansion results in a \$250,000.00 increase to Purchase Order 14350 and is once again being reported to Council, to document the revised overall spend

Additional Award Total: \$500,000.00

Award Date: 2/12/21

PO 15165-2 United Metropolitan Business Management dba United Metro Golf Carts – Rental, Golf Cart, Timonium Fairgrounds, COVID-19

This order provides for the rental of golf carts, through United Metropolitan Business Management. As detailed in the Emergency Justification signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The golf carts rented through this order are being used at the County's COVID-19 vaccination testing center, located at the Maryland State Fairgrounds, to assist with mobility needs of elderly clients.

Version 1 of the Purchase Order was issued on January 29, 2021, for the rental of ten (10) golf carts, for a three (3) month period, in the amount of \$19,100.00.

On February 8, 2021, the Purchasing Division was advised that five (5) additional golf carts, were needed at the facility. As a result, Version 2 of the Purchase Order was issued on February 11, 2021 to encumber an additional \$9,375.00, for rental of five (5) additional golf carts, for a three month period. Version 2 of the Purchase Order is being reported to Council as a non-competitive procurement, exceeding \$25,000.00.

Award Total: \$28,475.00

Award Date: 2/16/21

cc: J. Benjamin Jr.,  
T. Bostwick  
L. Smelkinson